

Houston Memon Association
Nomination Form for Election 2021

INSTRUCTIONS

Please read these instructions carefully before completing the form:

1. All **members** of HMA who are 18 years or older are eligible to participate in the 2021 Elections either as a Voter, Nominator or Nominee.
2. Election Dates are as follows:
 - Membership Date deadline: *November 7th 2021*
 - Nomination Date deadline: *November 9th 2021*
 - Initial list of candidates: *November 12th 2021*
 - Nomination withdrawal date: *November 16th 2021*
 - Final list of candidates: *November 18th 2021*
 - Online voting start date: *November 20th 2021*
 - Online voting expiration date: *November 26th 2021*
 - Voting results: *November 28th 2021*
3. Oath taking ceremony of Executive Committee.
(*Venue and Time TBD*)
4. Nomination forms will be accepted by the Election Commission **electronically only**.

5. Nomination forms will be sent to: ec2021hma@gmail.com

6. Election Commission members will be independently responsible for determining eligibility, qualifications and acceptance or rejection of the nominees based on HMA By-laws.

7. A member may choose either 7 (a) or 7 (b) only from below.

7 (a) A member may be nominated for multiple positions for a President, Vice-President, General Secretary or Treasurer. Only one of these positions may be accepted by the withdrawal date by the nominee as one member cannot hold multiple positions.

OR

7 (b) A member may nominate up to 3 members for the remaining 11 Executive Committee members. Any member submitting more than 3 nominations will have to withdraw any excess nominations. The Election Commission will communicate with the nominator to remove the excess nominations. If this communication is not successful the Election Commission will arbitrarily remove the excess nominations based on the order it was received. (Date & Time)

8. A member who has been convicted of a felony charge will not be eligible for nomination. The final nominees will be requested to submit their TDL and other relevant documents to conduct a background check including criminal and credit checks. If these documents are not submitted in a timely fashion the Election Commission may disqualify the candidate. The HMA reserves the right to conduct these checks even after nomination is finalized and release the voted member from their designated position.

9. An incomplete or falsified application may be subject to further scrutiny or outright rejection.
10. All decisions of the Election Commission will be final and binding. The Executive Committee may intervene after the Election to resolve any disputes.
11. Only one form may be used for each nomination.
12. Any Election related questions will be directed toward the Election Committee members:
 - a. **Abdul Hafiz Khatri**: 713-240-1912
 - b. **Mohammad Munawar Mulla**: 281-536-0508
 - c. **Mohammad Yousuf**: 281-236-9342

NOMINATION FORM

Nominating Member's Name: _____
 First Middle Last

Telephone: _____ **E-mail** _____

I nominate :

Nominee's Name: _____
 First Middle Last

Telephone: _____ **E-mail** _____

for the following position(s):

- PRESIDENT ()**
- VICE PRESIDENT ()**
- GENERAL SECRETARY ()**
- TREASURER ()**
- EXECUTIVE COMMITTEE MEMBER ()**

By signing my name below, I, the Nominating Member, state that I have read the Instructions and understand the Eligibility Requirements. In my best judgement the Nominee is eligible for the nominated position.

Nominating Member's Signature: _____ **Date:** _____

By signing my name below, I, the Nominee, state that I have read the Instructions and understand the Eligibility Requirements for this position. I hereby accept the nomination willfully without any pressure or coercion.
A copy of my Driver's License is attached.

Accepted by (Nominee's Name) : _____

Nominee's Signature : _____ **Date:** _____